

Cornish Hall End Village Hall

Minutes of the Annual General Meeting held at 8pm on 5th October 2023

Present:

Peter Dacey (Chair) ("PD")
Steve Cadman (Vice-chair) ("SC")
Jane Blewett (Treasurer) ("JBI")
Alice Landsman (Secretary) ("AL")
Ashleigh Heirs (Bookings) ("AH")
Steve Kavanagh (Health & Safety) ("SK")
Anne Dacey ("AD")
Fiona Watkins ("FW")
Jamie Bright ("JBr")

In attendance:

Penny Edmundson
Robina Dedman
Keith Osborne
Helen Reeve
Chris Reeve
Ally Stanger (Parish Councillor)
Bob Stanger (Parish Councillor)

Apologies:

Johnny Strange (Parish Councillor)
Jenna Sturt

Immediately prior to the AGM a meeting of the Management Trustees was held in order to examine the audited accounts for the year 1st August 2022 to 31st July 2023. At that time only PD, JBI, AL, AD and SK were present at the meeting. JBI presented the accounts, which had previously been circulated to all Trustees and confirmed that no queries had been raised. JBI also confirmed that Judy McElligott had audited the accounts and had confirmed their accuracy.

As five Trustees constituted a quorum it was unanimously agreed that the accounts be agreed and accepted by the Trustees and **JBI** was authorised to sign them on behalf of the Management Trustees and pass on our thanks to Judy McElligott.

JBI will prepare the necessary Annual Return and Report to the Charity Commission. As our income was under £25,000 there is no need to file the accounts with the Charity Commission.

PD thanked JBI for all her diligent work in her role as Treasurer.

The meeting adjourned at 7.55pm.

Welcome

PD welcomed all those present to the AGM and thanked everyone for attending. For the benefit of those who had not previously attended he introduced the Trustees and Officers to the meeting.

Minutes of AGM held on 6th October 2022

These had previously been circulated and were unanimously agreed as accurate and signed by PD.

AL and JBI, together with those present thanked PD for all his hard work as Chairman.

Matters arising from the Minutes

PD informed the meeting that sadly the Community Club had now been disbanded due to a lack of interest from the villagers. He thanked the Club for their kind donation of a defibrillator which has now been mounted in the lobby area of the Hall and for donating the balance of their funds to the Hall's account.

PD advised that servicing of the air conditioning units and fire fighting equipment had been carried out.

PD advised that save for matters which will be covered later in the Meeting there were no other matters arising.

Chair's Report

PD recited the attached Chair's Report, giving an accurate summary of the year's activities and the expected continued and, hopefully, increased use of the Hall.

AL was joined by everyone in thanking PD for his excellent leadership of the Trustees and all the hard work he puts in to the smooth running of the Hall.

Treasurer's Report

JBI reported as per the attached Treasurer's Report and Accounts, which had previously been circulated to the Trustees.

JBI confirmed that since the year end, £25,000 of the Hall's funds (which at this point in time totalled £33,414.84) had now been placed in an interest earning deposit account with Cambridge and Counties Bank for the fixed term of one year at a rate of 5%, which will provide valuable extra income for the Hall.

JBI also acknowledged receipt of the donation of £874.79 from the Community Club and the reimbursement of the insurance premium from the Parish Council, both of which were hugely appreciated.

JBI confirmed that we are continuing to meet the Trustees' remit and raise enough income to cover the Hall's day to day running costs.

Our electricity bill has increased due to extra useage and JBI reminded everyone that the three-year fixed rate will end in April 2024 and we are to be prepared for this cost to greatly increased next year.

PD again thanked JBI for acting as Treasurer.

Hall Hire Report

AH reported on the various Hall and equipment hirings over the past year which it was encouraging to note were higher than in previous years. Specifically, AH mentioned the regular income from the Singing Group and, just recently, the regular hiring by a Personal Trainer.

There are a number of private bookings already in the diary for the coming months, notably the quiz evening on the 14th October, an 80th birthday on the 21st October, Neighbourhood Plan open door on 28th October, Parish Council meeting on 28th November, Christmas Faye on 2nd December and a private party on the 30th December.

PD thanked AH for dealing with the bookings.

Hire Charges

The current hire rates were then confirmed as: £12 an hour (£10 an hour for regular bookings), £80 per day, audio/visual equipment, including projector and screen £20, tables and chairs – a donation, china £20/event and wine glasses £1.50/six glasses.

As previously mentioned the amount of electricity used has doubled, probably due to the increase of hirings and the use of the Air Conditioning/Heating unit and this will have to be taken into account when considering the hire charges at next year's AGM.

PD proposed that the rates remain unchanged and this was seconded by AD.

Resignation and Election of Trustees and Officers

All the Trustees and Officers resigned.

JBI wished to resign as Treasurer and as a Trustee. However, after further discussion she agreed to continue as a Trustee but still wishes to resign as Treasurer. SC agreed to act as stand-in Treasurer until a permanent replacement is found. After some discussion, eventually it was agreed that JBI will continue as Treasurer but efforts are to be made by all the **Trustees** to find a replacement.

Therefore all nine resigning Trustees were all unanimously re-elected and all were re-appointed to their previous roles: PD as Chairman, SC as Vice-Chairman, JBI as Treasurer, AL as Secretary and AH as Bookings Officer.

AL to prepare Declaration of Acceptance form and arrange for all Trustees to sign the document.

Future Plans

Quiz Night

Dawn Kennedy is hosting a quiz night on the 14th October. PD reported that all tables were sold very quickly but that there was a marked lack of villagers interested.

Christmas Fayre

FW reported that all tables for the Fayre on the 2nd December 2023 had been reserved and that advertising boards and leaflets had been organised.

Film Night

This is to be discussed at the OGM immediately following this meeting.

Any Other Business

A discussion then took place to try and find a means of communicating with all the villagers, especially new-comers, to try and get more of them involved in village activities as well as attending village events. Ideas put forward by the Trustees and Keith Osborne and Helen & Chris Reeve included a round-robin invitation to be hand delivered to all houses inviting neighbours to a meeting/get together. It was noted that a lot of the new inhabitants work full-time and therefore have little free time to join in and become involved.

There being no other business the meeting closed at 8.30pm

Date of Next AGM 8^{pm} on Thursday 3rd October 2024

P. Dacey, Chair

Date:
